



DOCKMASTER /WEEKEND SUPERVISOR

Marmong Point Marina is a 245 berth marina with Dry Storage facilities for 35 boats & Hardstand space for up to 28 boats

Our Marina is set at the northern end of Lake Macquarie, 20min from Newcastle and five minutes to a Countrylink train station. It is the largest saltwater lake in Australia and twice as big as Sydney Harbour. To learn more about our special part of the world, please view our website

www.marmongpointmarina.com.au

If you enjoy having hands on experience in all areas of a marina then this role is for you. It is a dynamically varied one and has responsibility for Client Services, Chandlery & stock operations, marina & yard duties, service and management of fuel, office administration. You will provide an exceptional client experience and maximise marina potential by identifying and driving increased business in the Marina, boatyard and fuel.

You are responsible for presenting the facility in a professional manner at all times and for managing the safety of clients across the entire facility, ensuring work is carried out in accordance with the marina Environmental policies and regulations.

In addition, you will proactively interact with the Marmong yard and administration team to ensure smooth operations to give an exceptional client experience. This is a shared role to enable us to achieve 7-day coverage. Weekends and midweek hours are to be rotated as are public holidays, so flexibility in work hours is crucial.

Duties & requirements include:

- Must have a current car and boat licence and boat handling experience
- All aspects of marina berth management
- An eye for delivering excellence in customer service and a proactive work ethic
- Sales and stock handling
- Maximising yield opportunities for marina berths, dry storage and boatyard facilities
- Experienced in MS Outlook, Excel & Word
- Prior use of marina berth booking software an advantage
- Willingness to work in a team environment
- Flexible work attitude
- Salary commensurate with experience
- Commitment to safe work practices and WHS
- High attention to detail
- Accuracy in data entry
- Ability to problem solve

If you would like to join a great team of people who are passionate about their work and the marine industry apply now!!

Applications via email only to: disky@marmongpointmarina.com.au Subject: Dockmaster/Weekend Supervisor vacant position